

**TENTATIVE TOUR PROGRAMME OF THIRU.L.NIRMAL RAJ, I.A.S.,
DISTRICT COLLECTOR, TIRUVARUR
FOR THE PERIOD FROM 16.05.2017 TO 31.05.2017**

Date & Time	Place	Programme	Participants
16.05.2017 Tuesday			
10.00 am	Thiruthurai poondi	Jamabandhi – Fasli 1426	Concerned officials
		Office works	
17.05.2017 Wednesday			
10.00 am	Tiruvarur	Inspection of education institution Vehicles	RTO & concerned officials
11.00 am	Thiruthurai poondi	Jamabandhi – Fasli 1426	Concerned officials
5.00 pm	H.Qrs.	Health Insurance Scheme Pensioners availing treatment without insurance card under Form-IV District Empowered Committee meeting	Treasury Officer/ JD (Health) & concerned officials
18.05.2017 Thursday			
10.00 am	Thiruthurai poondi	Jamabandhi – Fasli 1426	Concerned officials
AN		Inspection of water supply works	AD(Pts), EE (TWAD) & concerned officials
19.05.2017 Friday			
10.00 am	Thiruthuraipoondi	Jamabandhi – Fasli 1426	Concerned officials
11.30 am	H.Qrs.	Thiyagaraja Swamy Temple Car Festival preparedness meeting	PA(G), JC (HR &CE), RDO, Tiruvarur & concerned officials
4.00 pm	H.Qrs.	Maternal Death Audit Meeting	JD/DD(Health) & concerned officials
6.00 pm	H.Qrs.	Srilankan National Registration as Indian citizen under section 5 (1) (c) enquiry	PA(G) & concerned officials
20.05.2017 Saturday			
10.00 am	H.Qrs.	Surprise inspection	
21.05.2017 Sunday			
		Holiday	

22.05.2017 Monday			
10.30 am	H.Qrs	Receiving Petitions-Grievance Day.	All Dept., officials
1.00 pm	H.Qrs.	GDP and CM Cell petitions review meeting	
4.00 pm	H.Qrs.	Prohibition & Excise weekly review meeting	A.C. (Ex), D.M.(Tas) DEO, & PEW
4.30 pm	H.Qrs.	PDS – Weekly Review Meeting	DRO,DSO,J.R(Co-op) SRM & Concerned officials
5.00 pm	H.Qrs.	Review of Revenue Zonal Officers Meeting	DRO, & all Deputy collectors
5.30 Pm	H.Qrs.	Meeting regarding Preparation of Flood Prone Maps in Tiruvarur District.	PA(G), Tahsidar (DM), EE (PWD) Vennar & concerned officials
6.00 pm	H.Qrs.	Development Zonal Officers Meeting	PD/EE (RD) & concerned officials
6.30 pm	H.Qrs	DEAC Clearing meeting	AD (Mines),RDOs ,DE (High ways) PWD (WRO) and connected officials
23.05.2017 Tuesday			
10.00 am		Surprise inspection	
4.00 pm	H.Qrs.	Enquiry regarding Implementation of High Court Order Dated 29.11.2016 for VAO's pension calculation issues	DRO, PA(G) & concerned officials
4.30 pm	H.Qrs.	EB, TWAD, Rural & Urban Local Bodies Co-ordination meeting	AD (Pts), EE(TWAD) SE(TANGEDCO) & concerned officials
5.00 pm	H.Qrs	SUWASON- District Level Committee meeting	EE (TWAD) and connected officials
5.30 pm	H.Qrs.	Birth & Death Registration review meeting	PA(G), DD (Health) & concerned officials
6.00 pm	H.Qrs	Adi Dravidar & Tribal Welfare –DLMC meeting	DADWO and connected officials.
24.05.2017 Wednesday			
10.00 am	H.Qrs.	Sensitizations programme for Commercial Establishmentss employing of the Differently Abled persons.	DDRO, PO(TNSLRM), DPM (Pudhu Valvu), GM(DIC), Dist. Employment Officer & concerned officials
10.30am	Trichy	Meeting regarding preparation of Flood Prone Maps,in Tiruvarur District conducted by Director (Disaster Management)	PA(G), Tahsidar (DM), EE (PWD) Vennar & concerned officials
25.05.2017 Thursday			
10.30 am	H.Qrs.	Agricultural Grievance Day Meeting	All HODs and Farmers
4.30 pm	H.Qrs	Medical Officers of Govt. Hospitals and Government Primary Health Centres review Meeting	JD/DD(Health) & Concerned officials.

26.05.2017 Friday			
10.00 am	H.Qrs.	PDS Advisory committee meeting	DSO & Concerned officials
11.00 am	H.Qrs.	PDS Coordination committee meeting	
12.00 Noon	H.Qrs.	Gas Consumers Grievance Redressal Meeting	
12.30 pm	H.Qrs.	Kerosene Wholesale Dealers Redressal meeting	
4.00 pm	H.Qrs.	Agriculture line departments- Weekly review meeting	JD (Agri) and concerned officials
4.30 pm	H.Qrs.	District Family welfare – District Level Quality Assurance Committee	DD(Health)/ DD(Family Welfare) & concerned officials
5.30 pm	H.Qrs.	Unorganized Labourer Welfare Board District Monitoring Committee Meeting	Labour Inspector & concerned officials
6.00 pm	H.Qrs.	ODF Convergence Coordination Meeting	PD(DRDA), Dean, CEO, DEEO, PO(TNSLRM), DD(Health),
27.05.2017 Saturday			
		Surprise Inspection	
28.05.2017 Sunday			
		Holiday	
29.05.2017 Monday			
10.30 am	H.Qrs	Receiving Petitions- Grievance Day	All Dept., officials
12.30 pm	H.Qrs.	GDP and CM Cell petitions review meeting	All Dept., officials
5.00 pm	H.Qrs.	Prohibition & Excise weekly review meeting	A.C. (Ex), D.M.(Tas) DEO, & PEW
5.30 pm	H.Qrs.	PDS – Weekly Review Meeting	DRO,DSO,J.R(Co-op) SRM & Concerned officials
6.00 pm	H.Qrs.	Review of Revenue Zonal Officers Meeting	DRO, & All Deputy collectors
6.30 pm	H.Qrs.	Development Zonal Officers Meeting	PD/EE (RD) & concerned officials
30.05.2017 Tuesday			
10.00 am	H.Qrs.	DRDA all Scheme works review meeting	PD/EE (DRDA) BDO's, Engineers & concerned officials
2.00pm	H.Qrs	DRA meeting, long pending files, pending court cases & Audit Para Pending review meeting	DRO, RDOs, Tahs, & concerned officials
3.30 pm	H.Qrs	Law & Order – Monthly review meeting	S.P, DRO, RDOs, Tahs, RTO, AC(excise), AD (Mines) , Environment Engineer & AD (Prosecution), GPs and concerned officials
		Law officers meeting	
		Road safety – Monthly review meeting	
		Coastal Guard monthly review meeting	

3.30 pm	H.Qrs	Communal Harmony monthly review meeting	
		Encroachment – Monthly review meeting	
		Sand co-ordination – Monthly review meeting	
		Mines – Task force committee meeting	
31.05.2017 Wednesday			
10.00 am	H.Qrs	Road Safety one day Seminar-inauguration	RTO, PO DRDA, Commrs Union Engineers and concerned officials.
11.00 am	Thiruthuraipoondi Taluk, 27, Palayangudi Village	Mass Contact Programme	All HODs
4.00 pm	H.Qrs.	Town Panchayat All schemes works review meeting	AD (TP) & concerned officials
5.00 pm	H.Qrs.	TNSLRM & Puthu Vazhvu scheme monthly review meeting.	PD (TNSLRM), DPM (PV) & concerned officials

Note: The Officers should submit the meeting files on the previous working day itself without fail.

District Collector
Tiruvarur.

To
All District Level Officers