

**TENTATIVE TOUR PROGRAMME OF THIRU.L.NIRMAL RAJ, I.A.S.,
DISTRICT COLLECTOR, TIRUVARUR
FOR THE PERIOD FROM 16.07.2017 TO 31.07.2017**

Date & Time	Place	Programme	Participants
16.07.2017 Sunday			
		Holiday	
17.7.2017 Monday			
10.30 am	H.Qrs	Receiving Petitions-Grievance Day.	All Dept., officials
1.00 pm	H.Qrs.	GDP and CM Cell petitions review meeting	
5.30 pm	H.Qrs.	Review on the progress of Digitization of Service Records	Treasury Officer, PA(G) & concerned officials
18.07.2017 Tuesday			
10.30 am	H.Qrs.	Inspection of Hostels and PDS	DADWO, DBCWO, DSO & concerned officials
AN	H.Qrs.	Office works	
19.07.2017 Wednesday			
11.00 pm	H.Qrs	Independence Day Function Preparedness meeting	PA(G) & all HODs
AN		Office works	
20.07.2017 Thursday			
10.00 am	H.Qrs.	Video conference by the PS/CRA	DRO/PAG/RDOs/AD (Pt)/ EE TWAD and concerned officials.
3.00 pm	H.Qrs	Thiruppampuram Koil- A/m.Seshabhurishwar Koil-“Raghu- Kethu” Peyarchchi-Preliminary meeting-reg	DRO/ PAG/ EO/Thiruppampuram and concerned officials.
4.00 pm	H.Qrs	EB,TWAD, Municipality & AD(Pts.) Co-Ordination meeting	AD (Pts.) & concerned officials
4.30 pm	H.Qrs	Medical Officers of Govt., Hospitals and Government PHCs review meeting	JD/DD (Health) and concerned officials.
21.07.2017 Friday			
10.00 am	H.Qrs.	DRDA all Schemes Review Meeting	PD/EE (RD), BDO's, Engineers & concerned officials
2.00 pm	H.Qrs.	Agriculture line department review meeting	JD(Agri) & concerned officials
4.30 pm	H.Qrs.	Petition enquiry under Maintenance and Welfare of Parents and Senior Citizens Act-2007	PA(G) & concerned officials
5.00 pm	H.Qrs.	Review on District Level Epidemic Control Committee meeting	DD (Health),Municipal Commissioners, BDOs& concerned officials

22.07.2017 Saturday			
		Surprise Inspection	
23.07.2017 Sunday			
		Holiday	
24.07.2017 Monday			
10.30 am	H.Qrs	Receiving Petitions-Grievance Day.	All Dept., officials
1.00 pm	H.Qrs.	GDP and CM Cell petitions review meeting	
4.00 pm	H.Qrs.	Prohibition & Excise weekly review meeting	A.C. (Ex), D.M.(Tas) DEO, & PEW
4.30 pm	H.Qrs.	PDS – Weekly Review Meeting	DRO,DSO,J.R(Co-op) SRM & Concerned officials
5.00 pm	H.Qrs.	Review of Revenue Zonal Officers Meeting	DRO, & all Deputy collectors
5.30 pm	H.Qrs.	Review on the progress of Digitization of Service Records	Treasury Officer, PA(G) & concerned officials
6.00 pm	H.Qrs.	Development Zonal Officers Meeting	PD/EE (RD) & concerned officials
25.07.2017 Tuesday			
10.30 am	H.Qrs	Public Health-Maternal Death Audit meeting	Dean/DD(Health)/ JD(Health) and concerned officials
11.00 am		Surprise Inspection	
10.30 am	H.Qrs	Public Health-Maternal Death Audit meeting	Dean/DD(Health)/ JD(Health) and concerned officials
4.00 pm	H.Qrs.	PDS Advisory committee meeting	DSO & Concerned officials
5.00 pm	H.Qrs.	PDS Coordination committee meeting	
5.30 pm	H.Qrs.	Gas Consumers Grievance Redressal Meeting	
6.00 pm	H.Qrs.	Kerosene Wholesale Dealers Redressal meeting	
26.07.2017 Wednesday			
10.00 am	H.Qrs	Water Budgeting and Management at Local Level -Central Ground Water Board –Meeting with Stake holders.	Head of Office,CGWB, Chennai/BDOs/Agri Engineering/ JD (Agri) TWAD Board/PWD (WRO)/Municipal Commrs / AD (Town Pt.) and ryots.
10.30 am	Kudavasal Taluk	Mass Contact Programme in Thiruvudavasal Village	All HODs
4.00 pm	H.Qrs.	Office works	
27.07.2017 Thursday			
10.30 am	H.Qrs.	Agricultural Grievance Day Meeting	All HODs and farmers
4.00 pm	H.Qrs.	Social Welfare, ICDS & Noon Meal Programme monthly review meeting	PO(ICDS), DSWO, PA(NMP) & concerned officials
5.00 pm	H.Qrs.	Bankers Meeting	LDM & concerned officials

28.07.2017 Friday			
10.00 am	Valangaiman	Cursory Inspection of Taluk Office	PA(G),. Tahsildar & concerned officials
12.30 pm	Valangaiman	Block Development Office works inspection	PD/EE(RD), BDO's & concerned officials
4.00 pm	H.Qrs.	Town Panchayats all Schemes works review meeting	AD (TP) & concerned officials
5.00 pm	H.Qrs.	Arms License enquiry	PA(G) & concerned officials
5.15 pm	H.Qrs	Sports and Youth Welfare District Level Advisory Committee Meeting	District Sports Officer & concerned officials
5.30 pm	H.Qrs.	Review on District Level Epidemic Control Committee meeting	DD (Health),Municipal Commissioners, BDOs & concerned officials
29.07.2017 Saturday			
10.00 am	H.Qrs.	Office works	
30.07.2017 Sunday			
		Holiday	
31.07.2017 Monday			
10.30 am	H.Qrs	Receiving Petitions-Grievance Day.	All Dept., officials
1.00 pm	H.Qrs.	GDP and CM Cell petitions review meeting	
2.30 pm	H.Qrs	Tiruvarur Dist Muslim women Aided Society members –Co-ordination meeting	DBCWO and concerned officials.
4.00 pm	H.Qrs.	Prohibition & Excise weekly review meeting	A.C. (Ex), D.M.(Tas) DEO, & PEW
4.30 pm	H.Qrs.	PDS – Weekly Review Meeting	DRO,DSO,J.R(Co-op) SRM & Concerned officials
5.00 pm	H.Qrs.	Review of Revenue Zonal Officers Meeting	DRO, & all Deputy collectors
5.30 pm	H.Qrs.	Review on the progress of Digitization of Service Records	Treasury Officer, PA(G) & concerned officials
6.00 pm	H.Qrs.	Development Zonal Officers Meeting	PD/EE (RD) & concerned officials

Note: The Officers should submit the meeting files on the previous working day itself without fail.

District Collector
Tiruvarur.

To
All District Level Officers